



Krantiguru Shyamji Krishna Verma
Kachchh University

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Phone no: (03228) 235002
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Date: / /20

Application Form for Verification of: Marksheet / Degree Certificate (Photocopies / Original)

PART-I Details of Applicant

Name of Applicant (Full Name of person who is applying, in case where the applicant is Institution / Company write the full name of Institution / Company)

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Detail of Registration (in Case Applicant is Institution / Company):

Name of the Act under which Institution / Company is registered	
Name of the Authority with which Company / Institution is Registered	
Registration Number	

Postal Address:			
			PIN: / / / / /
Telephone Numbers with STD		Fax Numbers	
Mobile Number		Website	
E-mail ID			

PART-II Details of Candidate whose Documents are to be verified

Name of Candidate:

Name of Candidate:			
Postal Address:			
			PIN: / / / / /
Mobile Number		Telephone Numbers with STD Code	
E-mail ID			

Attested copy of any one of the following Photo Identity Proof of the person whose Documents are to be verified (Please tick appropriate box) (Applications Received without Photo Identity Proof will not be processed / will be cancelled)

Sr.No	Type of Document	Put a Tick mark In this space
1	Voter's Identity Card	
2	Passport (all pages)	
3	Driving License (all pages)	
4	PAN Card (Both Side)	

PART-III Details of Documents to be verified

Marksheets		Degree Certificates	
Name of Exam	Year of Passing	Name of Degree	Year of Degree awarded

PART-IV Details of Fees

Receiving Mode	Fees (Per Document Per Copy)				Number of Copies				Total Amount
	Marksheet	Remarks	Degree certificate (Photocopy)	Degree certificate (Original)	Mark sheet	remarks	Degree certificate (Photocopy)	Remarks)	
In person\post (hand to hand)	Rs. 250		Rs. 250	Rs. 250					
Total									

Total Amount in Words:

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Detail of DD in Case Amount is to be paid by DD:

Name of the Bank		DD No		Date		Amount	
Name of the Bank		Chalan no		Date		Amount	

[Fee is accepted either in cash or Demand Draft drawn in favor of "Registrar, krantiguru shyamji Krishna verma kachch university,bhuj]

Declaration by the candidate (InCase candidate is apply in directly)

I hereby declare that the above information and attached documents are true correct as per the best of my knowledge

Date:

Place:

(Signature of Candidate)

Declaration by the Institution/Company (In Case Applicant is Institution/Company)

I hereby declare that we have verified the photocopies of the attached marksheets, Degree Certificate and photo identity proof with the original. In case the Marksheet / Degree Certificate will not be verified with the university record and University finds it necessary to take legal action against the candidate we elicit our full cooperation.

Date:

Place:

(Authorized Signature)

Important Instructions

- Visible photocopies of documents are to be attached in adequate numbers **so that one set can be kept for office record**
- For verification of photocopy of Degree Certificate photocopies of Degree Certificates, Final (Degree) year's Marksheet (in case of semester system, attached Xerox copy of last 2 semesters' Marksheets) needs to be attached
- Incomplete Application Forms (incomplete information / without required documents / without prescribed fees) are liable to be cancelled and in cases of incomplete applications no correspondences will be done from university